

# The HVAC Contractor Checklist

10 Questions to Ask  
before You Choose  
an HVAC Partner

Company Name: \_\_\_\_\_

## Hiring Practices

Are the installers W2'd employees?

Are they paid to do the job quickly, or correctly (piece-rate vs. hourly)?

## Training & Certification

Does the contractor have a state license?

Are they a N.A.T.E. certified HVAC installer?

How many hours of continuing education do they have each year?

## Equipment & Safety

Does the contracting company have a tool program for employees and training on HVAC tools?

Do they have digital gauges for all testing?

Are products installed to manufacturer specifications and state or local codes?

## Installation & Testing

Is all equipment commissioned at the date of installation?

Do they pull permits for third-party regulatory inspection?